Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida SWA
Executive Committee Meeting
October 6, 2025, 9:00 -11:00AM
Broward County Government Center West
1st Floor Board Room – Surtax Plaza
1 North University Drive
Plantation, FL 33324

MINUTES

The meeting was called to order, roll call was taken and a quorum was established.

Present: Chair Ryan, Vice Chair Furr, Member Shuham, Member Horland, Member Metayer Bowen, Member Dunn, Member Rydell, Member Mead, Member Caggiano, Member Newton, and Alternate Member Breitkreuz.

Not present: Member AJ Ryan, Alternate Member Murphy-Salomone, Alternate Member Glassman and Alternate Member Geller.

The meeting continued with public comment.

Master Plan Update –

County Letter: The Executive Committee discussed the distribution of an individual member's position letter regarding the Master Plan and a broader concern about members circulating position statements before meetings. Legal counsel clarified that one-way communications are not a Sunshine Law violation as long as they do not result in back-and-forth exchanges among members and emphasized that ultimately this was a procedural decision for the Executive Committee to make.

Motion: A motion was made by Member Newton and seconded by Member Caggiano to restrict the pre-distribution of position papers by individual members. There was discussion on the motion. The motion did not pass with a roll call vote: (For the motion) Chair Ryan, Member Newton; (Against the motion) Vice Chair Furr, Member Shuham, Member Metayer Bowen, Member Horland, Member Dunn, Member Meade, Member Caggiano, Member Rydell, Member Breitkreuz.

SCS Change Order – Solicitations: Discussion centered on replacing the in-progress RFP with a faster approach that presents cities with a total cost range or not-to-exceed figure to secure commitments, recognizing election-year sensitivities, the county's veto power, and the August 2026 deadline. SES confirmed it can pivot to revenue-sufficiency ranges, provide a timeline for cost range completion by October 17th, reuse prior work, and later refine city-level impacts once a funding mix and apportionment study are defined. Executive Committee members emphasized clear communication with the Governing Board and the cities, favoring absolute dollar framing over percentage increases, recommending a phased implementation of services, and providing a defined service menu.

Facility Amendment Timeline: Counsel outlined drafting a Facilities Amendment that embeds a fixed range concept and separately reviewing ILA provisions, including thresholds that may require 100 percent approval.

Motion: A motion was made by Member Shuham and seconded by Member Newton directing SCS to cease work on the RFP-related change order by suspending the $275,000 line item for RFP development, while retaining the separate $25,000 for ongoing project management/meeting participation. The motion passed unanimously.

Motion: A motion was made by Member Shuham and seconded by Member Mead directing SCS to return on October 17, 2025, (the next SWABC Executive Committee meeting) to provide a timeframe to deliver a total cost range to fully implement the Master Plan (expected to use existing contingency). The motion passed unanimously.

Motion: A motion was made by Member Shuham and seconded by Member Rydell directing counsel to provide by November 10, 2025, a draft Facilities Amendment which provides an alternate option incorporating a price-range concept for cities to implement the full Master Plan. *Note: This is the concept of a range option, not an opt-out provision, and counsel may determine whether the provision belongs in the Facilities Amendment or elsewhere (e.g., the Master Plan).* There was discussion on the motion. The motion passed unanimously.

Motion: A motion was made by Member Shuham and seconded by Member Rydell directing counsel to review the Interlocal Agreement in light of the updated approach to the Master Plan and provide suggested changes to the ILA for discussion, with an initial report targeted for November 10, 2025. There was discussion on the motion. The motion passed, with Vice Chair Furr voting against.

SWA Financial Modeling – SCS – SCS presented on the pros and cons of tipping fee surcharges, non-ad valorem assessments, and host fees, noting the near-term practicality of surcharges and the need to plan for future reserves.

New/Old Business & Informational Material – The Executive Director to invite Governing Board members to the October 17 Executive Committee meeting and send all Governing Board members a brief summary of the October 6 Executive Committee's shift from RFPs to a total cost range approach with the list of motions made. BSWA staff and counsel to provide a concrete timeline and next steps for informing cities by October 17, 2025, and confirm the Governing Board is aware of November 21st EC/GB meeting.

Adjournment - *Motion:* A motion was made by Member Mead and seconded by Member Shuham to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 11:02 a.m.

DRAFT