

**Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida**

**SWA Governing Board Meeting**

September 19, 2025, 10:00 AM

Volunteer Park Community Center

12050 W Sunrise Boulevard

Plantation, FL 33324

**MINUTES**

The meeting was called to order, roll call was taken and a quorum was established.

Present: Chair Ryan, Vice Chair Furr, Member Shuham, Member Colbourne, Member Metayer Bowen, Member Luis, Member Dunn, Member Patterson, Member Mead, Member Rydell, Member Arnst, Member Thomas, Member Murphy-Salomone, Member AJ Ryan, Member Newton, Alternate Member Smith, Member Stafford, Member Breitzkreuz, Member Morrisette.

Not present: Member Horland (represented by Alternate Jennifer Andreau), Member Drosky, Member Caggiano, Member Borgelin, Member Curran, Member Strauss, Member Ravanesi, Member Tomlinson.

The meeting continued with public comment.

**Meeting Minutes – Motion:** A motion was made by Member Rydell and seconded by Member Murphy-Salomone to approve the minutes of May 21, 2025. The motion passed unanimously.

**Executive Directors Report** – The Executive Director moved to address Approval of the 2025–2026 Budget.

**Approval of the 2025–2026 Budget** - The Executive Committee Chair presented its recommendation to approve the full SCS change order the full change order with guardrails limiting Task 18 project management spending to 25,000 and Task 19 procurement development to 275,000 focused on RFP issuance while no expenditures are authorized for other tasks pending Executive Committee review at the October 6 and October 17 meetings and any interim meetings.

Members discussed the urgent need to advance procurement and cost modeling to meet ILA deadlines and acknowledged concerns about late backup materials and Governing Board engagement.

**Motion:** A motion was made by Member Colbourne and seconded to require delivery of agenda backup at least one week before Governing Board meetings. The motion passed unanimously.

The Executive Director presented an overview of the 2025–2026 budget figures. Discussion centered on recent county cost and implementation questions requiring additional RFPs on a compressed schedule as extending the deadline would trigger reapproval by all municipalities. Chair Ryan emphasized Broward’s constraints within a historical framework and the need for unified flow control

to achieve cost-effective, sustainable outcomes. He urged members to proceed under the recommended spending guardrails.

Governing Board members discussed monthly or at least bimonthly sessions, timely agenda backups, and schedules that avoid known conflicts. Members sought budget clarity on a perceived deficit that will be offset by the carryover of unspent funds and the budget assessment for 2025-2026. Given the complexity of solid-waste terms and processes, Governing Board members asked for workshops and additional meetings to prepare for briefing their own commissions. One member warned of political risk in an election year if members are expected to advocate higher costs without being fully prepared, pushing for stronger engagement and earlier notice.

*Motion:* A motion was made by Member Breitzkreuz and seconded for the Governing Board to meet bimonthly with meetings to be scheduled for November 2025, January 2026, March 2026, May 2026, and July 2026, aligned with Executive Committee meeting dates. There was discussion on the motion. The motion passed unanimously.

*Motion:* A motion was made by Member Dunn and seconded by Member Shuham to reallocate the hours budgeted for surveys and focus groups (40 hours, \$10,000, Consultant: Mercury) toward materials for the Executive Committee and Governing Board to support elected official outreach and education. There was discussion on the motion. The motion passed unanimously.

*Motion:* A motion was made by Member Dunn and seconded by Member Mead to approve the SCS change order with the Executive Committee's previous stated spending guardrails. There was discussion on the change order. The motion passed unanimously.

*Motion:* A motion was made by Member Newton and seconded by Member AJ Ryan to approve the FY 2025–2026 budget and assessment. Clarification was made that the budget includes Conceptual Communication's 2026 Education and Outreach Plan. The motion passed unanimously.

**Recommendation of Amendment to Agreement for Legal Counsel (Weiss Serota Helfman Cole + Bierman)** – The Governing Board reviewed the recommendation from the Executive Committee regarding an amendment to the legal counsel agreement for a change in title for Mr. Cole from "Interim General Counsel" to "General Counsel" and a cost of living adjustment of rates by CPI.

*Motion:* A motion was made by Member Colbourne and seconded by Member Murphy-Salomone to appoint Mr. Cole as General Counsel, removing the interim designation. The motion passed unanimously.

*Motion:* A motion was made by Alternate Member Smith and seconded to approve a 6.7 percent cost of living adjustment for General Counsel, with a 3 percent annual CPI cap going forward. There was discussion on the motion. The motion passed unanimously.

**New/Old Business** - One member requested a more substantive discussion on WTE take place. Chair Ryan reiterated that the Executive Committee recently rejected forming a WTE subcommittee at this

time and that the Master Plan does not recommend WTE expansion, focusing instead on reducing WTE tonnage and avoiding funding private assets. Direction for the next Governing Board agenda included a comprehensive Master Plan presentation by SCS, including the WTE context.

**Adjournment** - *Motion*: A motion was made by Member Shuham and seconded by Member to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 10:47 a.m.

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