

**Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida
SWABC Executive Committee C&D & Commercial Recycling Subcommittee Meeting**

November 18, 2025, 9:00 AM – 10:30 AM
Broward County Government Center West
1st Floor Board Room – Surtax Plaza
1 North University Drive
Plantation, FL 33324

MINUTES

The meeting was called to order, roll call was taken and a quorum established later in the meeting.

Present: Subcommittee Chair Mead and Vice Chair Horland.

Not Present: Member Newton.

There was no public comment.

County Update – Mr. Kelleher expressed Broward County's willingness to explore a C&D recycling facility at the BIC landfill and noted that a clear countywide ordinance requiring C&D recycling, modeled on examples such as Lee County's or Task 17, would help justify the investment, and broad support from the Solid Waste Authority and its member cities would provide the necessary foundation for moving forward together. He stated that the county commission would be open to considering such an ordinance if it came with unified backing and thanked the Subcommittee for its collaborative work on C&D recycling.

Lee County Tour November 14, 2025 - Member Mead – The Executive Director reported on a tour of Lee County's solid waste facilities. The delegation observed a highly efficient system with a C&D recycling rate near 90 percent, supported by Lee County ownership of core facilities and long-established certified processors. Their ordinance requires contractors to use certified recyclers and provide weight tickets, with environmental fees imposed when material is taken directly to landfill. A companion commercial recycling ordinance mandates service for all new businesses, with compliance monitored by inspectors. The clean green yard waste program was also reviewed. Material is separated at the curb, ground and composted through contracted operators, and returned to the community as high-quality compost.

(Chair Mead noted for the record that quorum had been reached.) Chair Mead expressed that although Broward cannot replicate Lee County's single-campus layout, its organizational simplicity and regulatory structure can be adopted. Discussion emphasized that Broward's existing processors have capacity to begin C&D recycling immediately once regulations limit direct haul to landfill. Lee County's overall system operates through public-private partnerships, with the county owning facilities and long-term operators running them. The Executive Director will prepare a summary report.

Meeting Minutes - Motion: *A motion was made by Chair Mead and seconded by Vice Chair Horland to approve the minutes of October 14, 2025. The motion passed unanimously.*

C&D Recycle Letter for Communities – Chair Mead discussed the need for an interim measure while a formal C&D recycling proposal is prepared for the Executive Committee and Governing Board. Demolition and construction activities continue, and significant C&D debris is still being landfilled. To address this, the Chair recommended issuing a letter to municipal permitting departments encouraging contractors to voluntarily use C&D recycling services when applying for permits. The letter will indicate that more formal requirements may follow. The intent is to focus on projects with meaningful recycling potential, rather than minor renovations.

SCS – Proposal – Mr. Dietch from SCS Engineers discussed their proposal to develop a construction and demolition debris ordinance and a mandatory commercial recycling program, with a contingency task included only for additional work authorized by the Executive Director. SCS noted that C&D recycling is immediately achievable using existing private processors and that commercial recycling programs elsewhere often begin with phased requirements focused initially on cardboard and fiber.

The Executive Director explained that the proposal advances Master Plan goals by creating a simple, incremental system that diverts heavy material from disposal and extends landfill life by conserving limited landfill space. The programs can also be adopted by individual cities regardless of the outcome of the ILA approval process, and the templates developed with SCS will remain useful under any governance structure.

SCS will research comparable programs implemented through interlocal agreements and report back. SCS and the Executive Director emphasized that implementation must account for each ILA member's staffing needs, costs, roles, education requirements, and compliance expectations. SCS will provide the technical framework while legal counsel drafts the ordinance language.

Public comments questioned delays and why the Florida Recyclers Coalition draft ordinance could not advance directly to the county attorney. The Executive Director explained that the draft will be reviewed with other models to create a Broward-specific hybrid and that formal approvals and broad city consensus are required. The Chair stressed that the issue is designing the most effective implementation. It was confirmed that Governing Board approval is needed before a county ordinance can proceed and that the near-term goal is Executive Committee approval of the SCS proposal to develop a detailed plan for early 2026. Subcommittee members reaffirmed support for sending an interim letter encouraging voluntary C&D recycling.

Motion: *A motion was made* by Vice Chair Horland and seconded by Chair Mead to recommend approval of the SCS proposal to the Executive Committee. The motion passed unanimously.

County Disposal ILA and Flow Control of Commercial Recycle and C&D Recycle Material Streams – The Executive Director reported that the Authority and county legal teams are reviewing the county disposal ILA and its amendments to determine whether C&D and commercial recycling materials committed under that agreement can be redirected for recycling or repurposing. Discussions with the county are underway to identify a path that would allow material otherwise designated for landfill or waste-to-energy to be sent to recycling facilities. Further updates to be provided as work progresses.

SWA Legal – Draft Ordinance Development for County and City to Review – Legal Counsel discussed the draft ordinance and the process for developing it once directed by the Executive Committee and Governing Board. The Executive Director explained that SCS, the county, and legal counsel will work together to create an ordinance framework suitable for both the county and all municipalities. Each city attorney will be engaged to support consistent adoption across jurisdictions.

C&D and Commercial Recycle Programs Timeline - Phased In revised - The Executive Director reviewed the C&D and commercial recycling program schedule, noting that the timeline remains unchanged but was considered aggressive at the recent TAC meeting. TAC requested further discussion to occur at a special meeting on December 15, where both the timeline and the SCS proposal will be reviewed in more detail.

Adjournment - **Motion:** *A motion was made* by Chair Mead and seconded by Vice Chair Horland to adjourn the meeting. The motion passed unanimously. The meeting was adjourned.