

Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida

SWA Executive Committee Meeting

November 21, 2025, 9:00 – 10:00 AM

Broward County Government Center West

1st Floor Board Room – Surtax Plaza

1 North University Drive

Plantation, FL 33324

MINUTES

The meeting was called to order, roll call was taken and a quorum was established.

Present: Chair Ryan, Vice Chair Furr, Member Shuham, Member Horland, Member Metayer Bowen, Member Rydell, Member Newton, Member AJ Ryan, Alternate Member Murphy Salomone, Alternate Member Breitzkreuz and School Board Member Bulman.

Present Online: Member Mead.

Not present: Member Dunn, Member Caggiano, Alternate Member Glassman, and Alternate Member Geller.

The meeting continued with public comment.

Meeting Minutes Approval - *A motion was made* by Member Metayer Bowen and seconded by Member Newton to approve the Executive Committee meeting minutes for November 10, 2025. There was no discussion. The motion passed unanimously.

Executive Director Report – Alex Petrone of CohnReznick presented an update on the Authority’s financial report for the beginning of the third fiscal year covering October 1, 2025, through September 30, 2026. The financial report showed cash and cash equivalents of \$2.17 million, accounts receivable of \$2 million, liabilities of \$262,311, and a net position of \$3.92 million for October. Expenses were \$150,551, with a temporary first-month profit reflecting assessment billings not yet received.

Members asked for additional budget comparison details. It was noted that monthly comparisons are not generally useful due to timing differences, though quarterly or semiannual updates can be provided.

A suggestion to replace contracted accounting services with an internal QuickBooks system prompted discussion about cost savings versus risks. Concerns were raised about transparency, audit requirements, and lack of segregation of duties. Consensus was reached directing the Executive Director to review the existing financial services contract, explore potential savings with the vendor, and report back to the Executive Committee.

Education and Outreach Subcommittee Update - Conceptual Communications provided an update on the BSWA partnership with the Florida Panthers for America Recycles Day, which produced a widely viewed news segment highlighting the regional waste crisis and new recycling and composting efforts. Additional media interest is expected.

A request was presented for a \$5,000 sponsorship for the Youth Climate Summit on February 6, 2026, primarily to cover transportation and student contest prizes. The summit theme centers on trash and recycling.

Motion: *A motion was made* by Member Shuham and seconded by Member Rydell to approve the \$5,000 sponsorship of Youth Climate Summit. There was no further discussion. The motion passed unanimously.

The Executive Committee reviewed progress on the outreach toolkit and agreed to continue refining it for release in early December. Members emphasized the importance of a clear tagline, ongoing updates, and adapting materials for multiple audiences. Discussion focused on reaching hard to reach populations, including seniors and neighborhoods with limited digital access. The strategy to include targeted mailings and partnering with trusted community influencers. Members agreed that long-term, sustained communication efforts are essential.

C&D and Commercial Recycling Subcommittee Update – The Executive Director provided an update on the recent Subcommittee meeting and visit to Lee County to review its construction and demolition (C&D) and commercial recycling systems. The tour reinforced that C&D debris is the largest and most recyclable waste stream going to landfill and represents an immediate opportunity for diversion. A letter developed in coordination with Subcommittee Chair Mead encouraging use of certified C&D recycling facilities has been distributed through planning and building departments for new project applications. Cities were asked to share this letter with their staff and report back on its use so impacts can be assessed.

The Subcommittee requested that SCS and RRS prepare a proposal to create a coordinated countywide framework for C&D and mandatory commercial recycling programs. The proposal included ordinance development, certification criteria for processors, diversion targets, compliance approaches, and strategies to align practices across the county and all cities. The goal is to move quickly, work closely with the TAC, and potentially begin implementation before completion of the Master Plan. It was noted that other Florida jurisdictions already have similar ordinances, and the County expressed readiness to proceed once technical recommendations are complete.

Motion: A motion was made by Member Shuham and seconded by Member Horland to approve the proposal by SCS and RRS to create a coordinated countywide framework for C&D and mandatory commercial recycling programs not to exceed a cost of \$150,000. There was discussion on the motion including the involvement of planning and development staff, addressing franchise agreement implications, and ensuring uniform application across all cities. A roll call vote was taken with the motion passing unanimously.

TAC Meeting Update – Chair Ryan provided an update on the recent TAC meeting with participation recorded from multiple cities and the County. TAC Members received direction from the Executive Committee, reviewed priority issues, and confirmed their engagement. The meeting was largely informational, with the next session scheduled for December 15 to allow preparation on key topics including C&D and commercial recycling, yard and bulk waste challenges, and transfer station criteria.

Legal – Draft Facilities Amendment - SWA legal counsel reported on the draft Facilities Amendment. The amendment was originally intended to address ownership and development of solid waste and recycling facilities, but the amendment scope has shifted since those facilities will not be pursued in the initial phase. The amendment is now focused on mechanisms for transparent operations, contingency and wind-down planning to ensure continuity of solid waste and recycling services, and revisions to procedural and voting provisions in the ILA that are currently unworkable. Counsel stated that work is underway in coordination with the County attorney's office, and a communication is being prepared for all city attorneys outlining the process, along with a form resolution for municipal use.

There is strong interest from the TAC to review a draft as soon as possible. The original completion date was set for January 5; however, efforts are underway to produce a draft by the December 15 TAC meeting so that any remaining issues can be addressed by the Executive Committee and Governing Board in January 2026.

Master Plan – Executive Committee members are being scheduled for one-on-one meetings with Mercury to discuss community needs and strategies for gaining support for the Master Plan and Facilities Amendment. These meetings should conclude by the Christmas break, after which all Governing Board members will be

contacted for similar discussions to ensure each city's process and concerns are understood and deadlines can be met.

Executive Director Review - The Executive Committee confirmed with SWA counsel that the contract contains no set evaluation process and agreed that the Executive Director will prepare a formal list of accomplishments and areas for continued work to be distributed to the Executive Committee. An evaluation form will also be created and shared with Members by the Executive Director so that feedback is organized and constructive. The review will be placed on the January agenda.

New/Old Business & Informational Material – None reviewed.

Adjournment - *Motion: A motion was made* by Member Furr and seconded by Member Rydell to adjourn the meeting. The motion passed unanimously. The meeting was adjourned.