

**SWABC Technical Advisory Committee (TAC) Meeting Agenda**

Monday, December 15, 9:00 – 11:00 AM

**Signature Sunrise at the Sunrise Civic Center**

10610 W Oakland Park Blvd

Sunrise, FL 33351

**MINUTES**

The meeting was called to order, roll call was taken. A quorum was established.

Present: Chair Lubelski (Sunrise), Member Conde (Broward), Alternate Member Heimbach (Coconut Creek), Alternate Member Alzate (Coral Springs), Member Holste (Davie), Eleonel Lorenzo (Deerfield Beach), Alternate Member Shaaron Grayson (Hollywood), Member Desbrunes (Lauderdale Lakes), Member Trapani (Miramar), Member Leonard (Oakland Park), Member Wehmeyer (Parkland), Member Morris (Plantation), Member Muniz (Southwest Ranches), Member Sims (Tamarac), Member Thompson (Weston), Member Dodd (Wilton Manors).

Present Online: Member Rubach (Lauderdale-by-the-Sea).

Not Present: Cooper City, Dania Beach, Fort Lauderdale (no member to be assigned), Hillsboro Beach, Lauderhill, Lazy Lake, Lighthouse Point, Margate, North Lauderdale, Pembroke Park, Sea Ranch Lakes, West Park.

The meeting continued with public comment.

**Meeting Minutes** – Approval of November 17, 2025, meeting minutes was deferred to the January meeting due to late distribution.

**Master Plan** - The Executive Director reported that the Solid Waste and Recycling Master Plan and Facilities Amendment remain on schedule for Governing Board recommendation in March, with transmittal to member cities around March 23 and a 120-day adoption window ending in late July, with final adoption required by August 14 to meet ILA requirements. One-on-one outreach meetings, coordinated with Mercury and the consultant team, are underway to identify concerns and build consensus. Meetings with Executive Committee members have begun, with Governing Board and municipal staff meetings planned for the first quarter. Members emphasized the importance of early staff engagement, and the Executive Director confirmed that staff meetings can occur prior to March and should be coordinated directly through him.

Discussion turned to C&D and commercial recycling, with members expressing concern about the lack of detailed program information and the realism of proposed timelines given ILA constraints. The Executive Director clarified that the Master Plan and Facilities Amendment do not impose new C&D or commercial recycling requirements beyond existing recommendations and that these programs are being developed on a parallel track, with SCS preparing draft program details, modeling, and ordinance templates targeted for March 2026. It was further noted that upcoming municipal meetings will focus primarily on the Facilities Amendment and Master Plan adoption process, while C&D and commercial recycling efforts continue concurrently.

SCS reported that draft financial modeling was substantially complete and was designed to address Executive Committee and Governing Board questions on community cost impacts, focusing on unified operations under flow control, economies of scale, and waste stream processing costs. Collection remains a municipal responsibility. Draft impacts were expected in early January, with final analysis aligned with Master Plan and Facilities Amendment adoption in March. The Executive Director noted that the draft model would be reviewed at the January 16 Executive Committee and Governing Board meeting, with revisions incorporated for the February meeting. Member discussion clarified key modeling assumptions, including segregation of yard waste

from bulk waste, use of existing Broward County infrastructure, and solicitation of services for yard waste processing with an initial focus on mulching and future composting.

SCS provided an update on the Executive Summary being further refined into a concise, graphic-focused document incorporating new feedback and updated timelines. Reissue of the summary was expected through the Executive Director within the next few weeks.

Legal counsel reported on the draft Facilities Amendment status, noting ongoing coordination with the County and frequent meetings to resolve outstanding issues. A draft was expected within the next several weeks to be distributed to the Executive Committee, with the Executive Director noting the goal of finalizing the document by the end of the year for presentation in early January.

**Master Plan Member Outreach Toolkit** - Conceptual Communications presented the first phase of the Master Plan communications toolkit developed at the direction of the Executive Committee to support clear, high-level outreach ahead of Facilities Amendment consideration. The toolkit included videos, presentations, FAQs, and online resources designed to explain the waste crisis, the purpose of the Master Plan, the benefits of unified action, and key adoption timelines, while promoting consistent countywide messaging. Member discussion expressed support for the materials and emphasized the importance of explicitly addressing behavior change for both residential and commercial sectors. Conceptual Communications and the Executive Director confirmed that future outreach phases would incorporate stronger behavior-change messaging, media buys, and additional cost and program details once financial modeling was completed.

**C&D and Commercial Recycling Programs** - The Executive Director updated members on development of the C&D and commercial recycling programs, noting SCS has been tasked to create a framework, tools, and phased timeline that cities can use to implement these programs independently and in parallel with the Master Plan. It was emphasized that these programs could have been advanced for years and are being prioritized now to move quickly, given confirmed industry capacity and willingness to process materials, and ongoing coordination with the County regarding a potential prohibition on direct haul of C&D to landfills or waste-to-energy facilities ensuring materials are directed to processing first.

SCS reported that work was in the preliminary stages following recent authorization and was based on best practices from Florida and nationally, addressing both legislative and implementation approaches for C&D and commercial recycling, including multifamily units. SCS noted that existing Broward County infrastructure appears adequate to support C&D recycling and that engagement from TAC members and the C&D and Commercial Recycling Subcommittee was critical to identifying implementation challenges. An aggressive timeline was being pursued to advance resource recovery and support progress toward the 75 percent recycling goal, regardless of the outcome of the Facilities Amendment.

Discussion emphasized that C&D and commercial recycling represent low-hanging fruit that must proceed independently of the Master Plan and Facilities Amendment. TAC members were urged to inventory and communicate local issues early, including ordinance conflicts, hauler agreements, enforcement considerations, and operational challenges, as the program framework was developed.

**County Disposal ILA – Legal Review Flow Control of Commercial Recycle and C&D Recycle Material Streams** - The Executive Director reported that coordination with the County on integrating C&D and commercial recycling into the county disposal ILA would occur after the Facilities Amendment was completed, with meetings expected in early January and potential ILA revisions anticipated. Members stressed the need for clarity on County disposal and waste-to-energy planning prior to Facilities Amendment approval and acknowledged that municipalities must inventory and raise local implementation issues due to limited consultant capacity. Key concerns included staffing and enforcement responsibilities, deposit and refund administration, impacts on haulers and costs, loss of flow control under state law, and maintaining municipal and County control of the waste stream. The Executive

Director and SCS requested that cities submit detailed feedback promptly to inform program development and agreed that future TAC meetings should focus more deeply on implementation details and best practices.

**Residential Yard Trash & Bulk Waste Set-Out Standards / Residential Drop Off Convenience Centers / Transfer**

**Station Criteria (including MSW Rail Haul considerations)** - The Executive Director introduced additional Master Plan placeholders for future TAC discussion, including residential set-out standards to separate yard waste from bulk to reduce contamination and improve composting potential, and preliminary planning for eight residential drop-off convenience centers and three transfer stations. These facilities were recommendations in the Master Plan and included in financial modeling assumptions if the Authority moves forward, with transfer stations focused on municipal solid waste logistics and disposal flexibility as local disposal capacity tightens and contracts approach 2033. Members were asked to begin considering siting, materials accepted, coordination with existing County facilities, and community impacts. Discussion supported evaluating both public and private sites with appropriate zoning, maintaining flexibility in ownership and operations, and ensuring equitable geographic distribution, with further analysis to follow as part of the Facilities Amendment and financial modeling.

**New/Old Business** – The next meeting was set for January 12, 2026.

**Adjournment** – The Executive Director made a motion to adjourn the meeting and was seconded. The motion passed unanimously. The meeting was adjourned.