

**SWABC Technical Advisory Committee (TAC) Meeting Agenda**  
**Broward County Government Center West**  
1st Floor Board Room – Surtax Plaza  
1 North University Drive  
Plantation, FL 33324

**MINUTES**

The meeting was called to order, roll call was taken. A quorum was not established.

Present: Chair Lubelski (Sunrise), Member Conde (Broward), Member Holste, (Davie), Member Desbrunes (Lauderdale Lakes), Member Trapani (Miramar), Member Leonard (Oakland Park), Member Wehmeyer (Parkland), Member Morris (Plantation), Member Muniz (Southwest Ranches).

Present Online: None.

Not Present: Coconut Creek, Cooper City, Coral Springs, Dania Beach, Deerfield Beach, Fort Lauderdale (no member to be assigned), Hillsboro Beach, Hollywood, Lauderdale-by-the-Sea, Lauderhill, Lazy Lake, Lighthouse Point, Margate, North Lauderdale, Pembroke Park, Sea Ranch lakes, Tamarac, West Park, Weston, Wilton Manors.

The meeting continued with public comment.

**Master Plan** – The Executive Director reported that the Master Plan and supporting documents were posted online and that TAC received a tentative schedule for the Facilities Amendment. Under the ILA, member cities must approve the amendment by August 14, 2026, or the ILA dissolves. The Executive Committee and Governing Board were expected to approve the schedule on November 21. Draft Facilities Amendment materials and financial modeling were scheduled for January 5, with transmittal of the Master Plan and amendment to the Executive Committee on January 9. Both bodies would review the documents on January 16, with revisions completed before the February 20 Executive Committee meeting. The Governing Board was expected to adopt the Master Plan and send the recommended Facilities Amendment to cities by March 23, initiating a 120-day adoption period that concludes July 21, 2026, with a buffer to August 14, if adjustments were needed. Municipal attorneys would receive a draft resolution for adoption, and wording had been agreed upon with the county.

Clarification was provided that the Master Plan required only Governing Board approval, while the Facilities Amendment required adoption by each member city. It was noted that the SWA does not have authority to own disposal facilities. Master Plan Scenario A proposed three transfer stations and eight drop-off centers, and the amendment would outline how these could be developed without SWA owning end-of-life facilities.

Davie raised concerns about prior board support for a potential expansion at the 441 site and requested consultation. The Executive Director reported ongoing meetings with Executive Committee members to determine municipal requirements for approval, with broader outreach to Governing Board cities planned for January.

Engagement toolkits containing presentations, videos, and talking points were in final review and expected by December 1. TAC members requested access, and the Executive Director confirmed all materials would be shared online. Cities may use the toolkits independently or request BSWA or SCS assistance. The toolkits would be presented on November 21 with comments accepted through December 1.

**C&D and Commercial Recycling Programs** – The Executive Director reported that the Master Plan directs cities to establish C&D and commercial recycling programs with Authority and SCS support. A visit to Lee County offered a model, and industry partners confirmed readiness to process materials. A letter encouraging contractors to use local processors is now distributed with permits.

SCS drafted a proposal to develop a program framework including a municipal ordinance and a deposit-based system requiring use of certified processors meeting a minimum 50 percent diversion rate. The draft will be reviewed by the C&D and Commercial Recycling Subcommittee and the Executive Committee for authorization to proceed on November 21. The Executive Director noted these programs can be implemented by cities regardless of the Authority's long-term status.

A tentative schedule anticipates a draft ordinance by late December or early January, public workshops in early 2026, adoption by the Executive Committee and Governing Board in March or April, and municipal rollout beginning in the third quarter. Franchise agreements and the County Disposal ILA may affect implementation.

**Residential Yard Trash & Bulk Waste Set-Out Standards** – Regarding residential yard waste, the Executive Director noted that clean green material is a major diversion opportunity but is often mixed with bulk waste, making composting difficult. Broward lacks a facility capable of handling the required volume, and new infrastructure and contamination controls will be necessary. Cities were asked to begin evaluating separate collection methods. Landscaper generated debris and potential bans on direct hauling to disposal were discussed. Any changes would require municipal ordinances, coordination with franchise agreements, and a phased rollout.

**Transfer Station Criteria (including MSW Rail Haul considerations)** – The Executive Director reviewed transfer station recommendations calling for three publicly controlled sites and eight drop off centers. He noted that the lack of public transfer stations limits efficiency and raises hauling costs. TAC was asked to help assess possible industrial sites and permitting and zoning considerations. The Executive Director emphasized that standardizing residential recycling and expanding yard waste and C&D programs must occur before long-term MSW transport and capacity planning. Chair Lubelski highlighted the difference between Broward's limited control of assets and Palm Beach County's fully integrated system, stressing the risks of continuing without coordinated planning or flow control. He urged TAC members to thoroughly review the Master Plan and provide practical feedback.

**New/Old Business** – TAC members discussed future meeting scheduling and agreed that more frequent meetings were necessary due to upcoming deadlines. The Executive Director will survey for availability, and December 15 was tentatively selected, with alternative venues if needed. That meeting will review the toolkit and the draft Facilities Amendment. Members noted the need for quorum for future votes and emphasized that C&D programs must be synchronized countywide. The Executive Director confirmed that draft Facilities Amendment language and sample resolutions would be shared when available.

**Adjournment** - The meeting was adjourned.