

# CONSTRUCTION AND DEMOLITION DIVERSION PROGRAM

## CALGreen Projects

Compliance with California Green (CALGreen) Building Standards Code is required to obtain a Building Final.

For information on how to comply, please call (408) 535-8566 or email [CDDProgram@sanjoseca.gov](mailto:CDDProgram@sanjoseca.gov)



Environmental Services

[www.sjenvironment.org/construction-demolition](http://www.sjenvironment.org/construction-demolition)

**Important information inside  
please read before starting your project**

# What Is CDD?

*CDD is the City of San José's Construction & Demolition Diversion Program.*

*About 30% of the waste that goes to landfills is construction and demolition (C&D) debris. More than 200,000 tons of this material can be recovered for other uses each year! CDD is San José's incentive program to encourage the recovery of C&D debris.*

*The City of San José will collect a deposit based on the square footage and type of project that is planned, and fully refund it if the C&D debris is diverted from burial in the landfill.*

## Recover/Recycle your C&D Debris

Before starting your demolition, construction, or remodeling project, determine how you will manage your construction and demolition debris and any excess building materials.

There are three options to consider:

1. Materials can be taken to a CDD-Certified Facility for recovery/recycling.
2. Materials can be re-used or donated.
3. A combination approach: some materials can be taken to a CDD-Certified Facility for recovery/recycling and other materials can be re-used or donated.

Recovering or recycling your C&D debris means that you have reduced the amount of C&D debris related to your project that might have been buried in a landfill. It is important that you document how this is done and save this information for your refund.

The easiest method is to take the materials to a CDD-Certified Facility. These facilities have been audited by the City to verify that at least 75% of the material accepted is diverted from burial in landfills.

If you take any loads to a CDD-Certified Facility (list provided in this pamphlet), you must inform the operator that the load is from a CDD Project and provide the Permit Number to be entered on the receipt.

If you enlist the services of a hauler to take the materials to a CDD certified facility, make sure your hauler is aware of the CDD Program and can provide you with the required information (for example, CDD certified facility receipts).

Refund applicants must provide documentation to demonstrate that the C&D debris and other project materials were adequately diverted from burial in the landfill (*San Jose Municipal Code Chapter 9.10, Part 15*).

## Apply for a CDD Refund

Make sure you have the required items corresponding to the option (listed in the Refund Requirements section in this pamphlet) that best matches your project. Once you have collected all your documents, review and follow all instructions given on the CDD Refund Request Form attached to this pamphlet to complete your refund process.

Refunds will also be granted for projects where the building permit application is withdrawn or cancelled before any work has begun.

*The City must receive all refund requests no later than 365 days after the project becomes inactive for any reason or the deposit refund will be forfeited.*

# Is CDD For Your Project?

All projects requiring a building permit (under Chapter 24.02 of San Jose Municipal Code) also require a CDD Deposit. These include residential and non-residential projects such as new construction, demolition, alterations, and roofing projects with tear-off.

## These projects do not require a CDD deposit:

- Work for which only a plumbing, electrical, or mechanical permit is required.
- Seismic tie-down projects.
- The installation or replacement of shelves.
- Installation of pre-fabricated patio enclosures and covers where no foundation or other structural building modifications are required.
- Installation of pre-fabricated accessories such as signs or antennas where no structural building modifications are required.
- All new roofs without significant removal of existing roofing material (tear-off).
- Installation of swimming pools and spas. The exemption applies to: the area to be excavated, and any pad area for pool/spa equipment in excess of 16 sq. ft. The exemption *does not* apply to other related construction or alterations for other pool and spa equipment or accessories or other portions of the project.

## How is my deposit calculated?

Building Segment	Deposit Per Sq. Ft.	Minimum Valuation	Maximum Sq. Ft. Subject to Deposit
Residential new construction	\$0.20	\$115,000	125,000 detached 100,000 attached
Non-residential new construction	\$0.10	\$135,000	25,000 commercial 75,000 industrial
Residential alterations	\$1.16	\$2,000	None
Non-residential alterations	\$0.35	\$5,000	None
Residential demolition	\$0.35	None	None
Non-residential demolition	\$0.10	None	None
	<b>Flat Rate</b>		
Roof project with tear-off	\$100.00	None	None

If you have any questions, please contact the CDD Program at (408) 535-8566 or visit our website at [www.sjenvironment.org/construction-demolition](http://www.sjenvironment.org/construction-demolition)



Printed on recycled-content paper with soy-based inks.  
09/16Q:2K/1X

# Refund Requirements

Use a separate Refund Request Form  
for each CDD deposit paid

**Read all three options given below and choose the one option that matches your project:**

- 1.** For projects where the materials are taken to a CDD-Certified Facility for recovery/recycling, submit all of the following:
  - Permit Receipt showing CDD Solid Waste Deposit amount paid.
  - Original CDD Refund Request Form (located in this pamphlet) with Sections 1 and 2 completed and signed in blue ink.
  - Copy of CDD-Certified Facility receipt for loads taken for recovery/recycling, with Permit Number printed on the receipt (not handwritten). Receipts must show volume or weight and type of material.
  
- 2.** For projects where the materials are re-used or donated, submit all of the following:
  - Permit Receipt showing CDD Solid Waste Deposit amount paid.
  - Original CDD Refund Request Form (located in this pamphlet) with Sections 1 and 2 completed and signed in blue ink.
  - One page written description detailing how C&D debris and/or building materials were reused/donated or where no excess materials were generated for project.
  - Attach photographs of project and salvaged materials.
  
- 3.** For projects where the materials are taken to a CDD-Certified Facility for recovery/recycling AND, when materials are re-used or donated, submit all of the following:
  - Permit Receipt showing CDD Solid Waste Deposit amount paid.
  - Original CDD Refund Request Form (located in this pamphlet) with Sections 1 and 2 completed and signed in blue ink.
  - Copy of CDD-Certified Facility receipt for loads taken for recovery/recycling, with Permit Number printed on the receipt (not handwritten). Receipts must show volume or weight and type of material.
  - One page written description detailing how C&D debris and/or building materials were reused/donated or where no excess materials were generated for project.
  - Attach photographs of project and salvaged materials.

*If none of these options match your project, please contact us at (408) 535-8566.*

*If you have any questions, please visit our website at [www.sjenvironment.org/construction-demolition](http://www.sjenvironment.org/construction-demolition)*

## Salvage or Reuse?

*Many buildings have materials that can be salvaged. Visit our website at [www.sjenvironment.org/construction-demolition](http://www.sjenvironment.org/construction-demolition) for a checklist of materials that are reusable and salvage companies that accept them.*

*While recovery facilities typically charge for recycling C&D debris, salvage companies may pay for some materials. Salvage companies specialize in harvesting urban building supplies. They may be just the place to go to find recovered materials for use in your building projects.*



# CDD PROGRAM APPLICATION

Please review the requirements on the back of this page to ensure that you are submitting the correct documentation.

Applicants must submit applications within 365 days following the permit/project becoming inactive for any reason. This includes but is not limited to the termination or cancellation of any permit/project, or final sign off by the City Building Department.

Please check one for the type of documentation submitted:

GreenHalo (paperless)       Hard Copies (attached)

Please Check One:       CDD Final       CDD Deposits

Complete Sections 1 and 2 below.

## Section 1

Permit Number \_\_\_\_\_ - \_\_\_\_\_

Deposit Paid (if applicable) \$ \_\_\_\_\_

Project Address \_\_\_\_\_

Zip \_\_\_\_\_

## Section 2

I certify that the information provided with this application represents disposition of at least 90% of the materials generated from this project. Furthermore, I certify that this information represents materials generated only from the project above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

Phone Number (    ) \_\_\_\_\_

Email \_\_\_\_\_

**Any associated check(s) will be sent to the name and address on the Permit Receipt - in the box marked "Received From". If associated check(s) are to be sent to a person or address other than the listed party in the "Received From" box on the permit receipt, please complete Sections 3 and 4 on the right side of this application.**

If any applicable check is to be sent to a person or address other than the "Received From" party listed on the permit receipt, complete Sections 3 and 4 below *in addition to Sections 1 and 2.*

## Change of Address

**(To be completed by "Received From" party listed on Permit Receipt)**

## Section 3

By signing below, I hereby direct any refund associated with

Permit Number \_\_\_\_\_ - \_\_\_\_\_

to be sent to the name and address listed in Section 4.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

## Section 4

### New Name/Address

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (    ) \_\_\_\_\_

Email \_\_\_\_\_

Please review any and all requirements to ensure all necessary documentation is included with this application.

Mail or email completed applications to:

Environmental Services - 10th floor  
City of San José  
200 East Santa Clara Street  
San Jose, CA 95113  
CDDProgram@sanjoseca.gov

**For City official use only**

# Certified Facility List

<del>Bio-Fuel Systems</del>	<del>925-455-5908</del>	<del>Premier Recycling</del>	<del>408-297-7910</del>
<del>30 Greenville Road, Livermore</del>		260 Leo Avenue, San José	
<b>CASS, Inc.</b>	510-893-6476	<b>Reed &amp; Graham, Inc.</b>	408-287-1400
2730 Peralta Street, Oakland		690 Sunol Street, San José	
<del>Danny's Recycling</del>	<del>408-492-9033</del>	<b>Schnitzer Steel Industries, Inc.</b>	408-452-0777
<del>1745 Walsh Avenue, Santa Clara</del>		11665 Berryessa Road, San José	
<del>Eco Box Recycling</del>	<del>408-688-1373</del>	<b>Sims Metal</b>	408-494-4200
<del>1255 Yard Court, San José</del>		1800 Monterey Road, San José	
<b>ECS Refining</b>	408-988-4386	<b>SRDC, Inc.</b>	408-392-9175
705 Reed Street, San José		11740 Berryessa Road, San José	
<b>Graniterock Company</b>	408-574-3000	<b>Stevens Creek Quarry Azevedo</b>	408-253-2512
100 Graniterock Way, San José		55 Hillsdale Avenue, San Jose	
<b>GreenWaste Recovery Facility</b>	408-283-4800	<b>Stevens Creek Quarry Sunnyvale</b>	408-253-2512
625 Charles Street, San José		501 Carl Road, Sunnyvale	
<b>Guadalupe Landfill</b>	408-268-1670	<b>Stevens Creek Quarry Sunol</b>	408-253-2512
15999 Guadalupe Mines Road, San José		Sheridan Road at Highway 680, Fremont	
<b>Mission Trail Waste Systems</b>	408-727-5365	<b>Stevens Creek Quarry</b>	408-253-2512
1060 Richard Avenue, Santa Clara		12100 Stevens Canyon Road, Cupertino	
<b>Newby Island Landfill</b>	408-262-1401	<del>Valley Recycling</del>	<del>408-297-5352</del>
1601 Dixon Landing Road, San José		<del>18150 South Seventh Street, San José</del>	
		<b>Zanker Road Landfill &amp; Materials Processing Facility</b>	408-263-2384
		675 & 705 Los Esteros Road, San José	

Notes: Hazardous materials are not accepted at any of the listed facilities.

Certifications are current as of ~~December 2015~~ <sup>JANUARY 2017</sup>. For the most current list of eligible facilities, visit our website at: [www.sjenvironment.org/construction-demolition](http://www.sjenvironment.org/construction-demolition)

## PLEASE REVIEW!

## WHAT ARE THE CDD REQUIREMENTS?

Compliance with the CDD program is simple.

Haul your C&D waste to one of the Certified Facilities above and/or donate it for reuse then submit your weight tags and/or donation receipts to the City for verification along with this form and a copy of your permit receipt.

You will be submitting:

1. This Completed Application
2. Your Permit Receipt
3. Copies of your Weight Receipts and/or Donation Receipts

Still have questions? Call us at (408) 535-8566 or email [CDDProgram@sanjoseca.gov](mailto:CDDProgram@sanjoseca.gov).