

Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida
SWA Executive Committee Meeting

March 2, 2026, 10:00 AM – 12:00 PM

1st Floor Board Room – Surtax Plaza
Broward County Government Center West
1 North University Drive
Plantation, FL 33324

MINUTES

The meeting was called to order, roll call was taken and a quorum was established.

Present: Chair Ryan, Vice Chair Furr, Member Shuham, Member Horland, Member Dunn, Member Caggiano, Alternate Member Breitzkreuz, and Alternate Member Geller.

Present Online: Member Mead and Alternate Member Colbourne.

Not Present: Member Metayer Bowen, Member Rydell, Member AJ Ryan, Member Newton, Alternate Member Murphy Salomone, and School Board Member Bulman.

The meeting continued with public comment.

Meeting Minutes – February 20, 2026 - Motion: A motion was made by Member Horland and seconded by Member Caggiano to approve the Executive Committee meeting minutes for February 20, 2026. There was no discussion. The motion passed unanimously.

Interim Executive Director Contract – Member Horland reported that the contract for Mr. May to serve as Interim Executive Director had been negotiated earlier in the week with SWA Legal Counsel and was executed shortly thereafter. Executive Committee members thanked those involved for completing the agreement quickly.

Executive Committee members discussed the transition and responsibilities, confirming that Mr. May would serve as Interim Executive Director with full authority under the ILA and would lead outreach and engagement with member cities. Mr. Storti would remain available on an hourly basis for approximately the first month to assist with the transition and provide institutional knowledge as needed. Members emphasized prioritizing engagement with city commissions and identifying champions in each city while monitoring administrative workload and revisiting support needs in a future meeting.

Motion: A motion was made by Member Shuham and seconded by Member Caggiano to approve the Interim Executive Director contract. There was no discussion. The motion passed unanimously.

Chair Ryan clarified with Mr. May that as Interim Executive Director he had purchasing authority under the ILA and could make minor operational purchases, including a laptop, shirts, and related materials, within existing executive authority limits without additional approval. Executive Committee members welcomed Mr. May and expressed support for his leadership moving forward.

C&D Recycle Program Guidance - SCS Engineers and Travis Barnes of RRS provided an update on the draft Construction and Demolition Recycling Program ordinance and reported that the draft had been distributed on

January 26, with comments requested by February 13 ahead of the upcoming TAC meeting. Members were asked to focus on highlighted sections identifying key policy decisions.

Mr. Barnes outlined two primary policy issues requiring feedback. The first involved whether certification of C&D processing facilities should be conducted by municipal or county staff or outsourced to a third party such as the Recycling Certification Institute. He explained that third party certification is increasingly common and provides additional verification of recovery rates, end markets, and compliance reporting. The certification process would be paid for by the facilities and was estimated at approximately \$7,500 for initial registration and \$629 per month thereafter. Members discussed potential oversight structures and indicated that if a countywide ordinance was adopted, county oversight of third-party certification may be appropriate while municipalities would continue to enforce requirements at the project level.

The second policy issue involved whether exemptions should exist for smaller construction projects. Mr. Barnes explained that the current draft includes thresholds, such as exempting projects under \$150,000, partly to avoid impacts on affordable housing projects. Some stakeholders, including industry representatives, recommended eliminating exemptions and instead using noncompliance fees or withholding certificates of occupancy to ensure compliance.

Executive Committee members emphasized balancing enforcement, municipal costs, and landfill preservation goals and requested additional feedback from municipalities, TAC, and industry before advancing the ordinance. Due to technical difficulties with the meeting audio and the need for additional feedback, the item was deferred for continued discussion at a future meeting.

Financial Modeling Update and Memorandum - SCS Engineers presented February 25, 2026, financial modeling memorandum explained that the phased approach was intended to transition the Authority from its current administrative structure to full operational implementation over time. Phase One would maintain the current member contribution structure while funding administration, launching education and outreach, and preparing and issuing RFPs for recycling processing, yard waste management, and long-term disposal services. Phase Two would begin once flow control and binding pricing are secured, allowing implementation of a tipping fee surcharge and the start of land acquisition and development for drop-off facilities. Phase Three would follow once programs and facilities are operational, providing the basis for a special assessment and allowing the Authority to begin building capital reserves for future infrastructure.

Executive Committee members emphasized the need to translate the memorandum into a clearer action plan that municipalities could easily understand. Members stressed that the next steps should clearly show what work begins immediately once the final city joins, including issuing RFPs, launching the education and outreach program, evaluating drop-off facility needs, and negotiating processing and disposal pricing.

Members also stressed that the financial information must be simplified before being presented to municipal commissions. Members requested a concise PowerPoint and summary materials explaining each phase, the relationship between current municipal disposal and processing costs and the proposed surcharge structure, and the expected benefits of economies of scale. Members further stated that city specific information would ultimately be needed showing each municipality's current services, existing costs, projected impacts under the Authority system, and potential consequences of nonparticipation.

SCS agreed to prepare a simplified presentation and supporting materials for the March 20 meeting and to work with the Interim Executive Director and member city staff to refine financial messaging for municipal presentations.

Facilities Amendment Discussion of Outstanding Issues - SWA Legal Counsel, Mr. Cole, reported that several cities had submitted comments and proposed revisions to the draft Facilities Amendment and confirmed that all comments had been reviewed and incorporated where appropriate. He stated that the most recent version circulated to members reflected those revisions, which were primarily clarifying language changes rather than substantive modifications. Mr. Cole thanked the cities that provided feedback, noting that Miramar submitted detailed comments, and confirmed that the revisions had also been reviewed by the County Attorney's Office.

Counsel stated that no outstanding issues remained at this time and that the current draft is intended to serve as the version presented for Executive Committee consideration before being transmitted to member cities. Members were reminded that the Governing Board's action would not constitute approval of the Solid Waste Plan or the Authority itself, but rather a recommendation to transmit the Facilities Amendment to each municipal commission for consideration.

Executive Committee members emphasized the importance of clearly communicating this distinction in the Governing Board agenda materials and requested that the Interim Executive Director prepare a brief explanatory memorandum to accompany the agenda so that municipalities and the public understand that the action simply advances the Facilities Amendment to the next step in the review process.

Getting to Yes - SCS Engineers reported that outreach with elected officials, municipal staff, and stakeholders has continued, noting approximately 32 meetings with elected officials to date, including 19 one-on-one meetings, along with approximately 15 meetings with city staff and additional stakeholder meetings. SCS stated that feedback from these meetings is being reviewed and incorporated where possible but noted they are not in a position to characterize levels of support from individual cities.

Executive Committee members emphasized the importance of continuing outreach and ensuring that all municipalities were covered in upcoming commission presentations. Members discussed coordinating Executive Committee participation in municipal meetings and workshops and requested that members volunteer to assist with presentations where needed. BSWA staff to circulate a coordination document so that Executive Committee members could indicate availability to assist with outreach to specific cities.

New/Old Business – Members requested that TAC be reminded to provide policy feedback on the draft C&D ordinance at the upcoming TAC meeting on March 13 so that input can be incorporated ahead of the March 20 meeting.

Adjournment - Motion: A motion was made by Member Shuham and seconded by Member Breitkreuz to adjourn the meeting. The motion passed unanimously. The meeting was adjourned.