

Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida

SWA Executive Committee Meeting

August 21, 2026, 9:00 AM – 9:30 AM

Broward County Government Center West

1st Floor Board Room – Surtax Plaza

1 North University Drive

Plantation, FL 33324

MINUTES

The meeting was called to order, roll call was taken and a quorum was established.

Present: Chair Ryan, Vice Chair Furr, Member Horland, Member Dunn, Member Rydell, Member Mead, Member Newton, Alternate Member Geller and School Board Member Bulman.

Present Online: Member Shuham, Member Caggiano.

Not Present: Member AJ Ryan, Alternate Member Murphy Salomone, Alternate Member Breitkreuz.

Opening Remarks - Chair Ryan reflected on the years of work that led to continuation of the Solid Waste Authority and thanked the Executive Committee, Governing Board, municipalities, county representatives, consultants, environmental advocates, industry representatives, the Broward League of Cities, and other community partners who contributed to the effort. He emphasized that preserving the Authority was a major milestone, but that implementation of the Master Plan and development of a long term regional solid waste system would require substantial work over the next 15 months.

Vice Chair Furr noted that the effort had begun nearly 10 years earlier and described the outcome as transformational, crediting the many participants who helped shape the plan and incorporate stronger environmental and climate considerations over time. Long-time participants were recognized for their leadership and contributions.

Chair Ryan emphasized that cooperation between the cities and County had helped overcome past disagreements and bring together environmental, business, industry, municipal, and community interests around shared goals. He stressed that the next phase would focus on building a system that could serve Broward County for decades, support economic and environmental priorities, and advance the goals of reducing, reusing, and recycling.

Public Comment - During public comment, Mr. John Casagrande of Coastal Waste Recycling urged continued industry involvement in developing upcoming RFPs, including workshops before solicitations were finalized. Chair Ryan agreed that industry and municipal input should remain part of the process. Mr. Richard Ramcharitar, representing Broward Clean Air and Abby and Associates, supported continued zero waste and circular economy efforts and requested creation of a Zero Waste Circular Economy Subcommittee and adoption of a related organizational pledge. Ms. Stephanie Jofe asked that community advocates remain involved during implementation and encouraged expansion of food waste composting, evaluation of existing pilot programs, planning for future curbside composting, and increased public education on food waste reduction.

Meeting Minutes – July 17, 2026 - *Motion:* A motion was made by Member Horland and seconded by Member Mead to approve the Executive Committee meeting minutes for July 17, 2026. There was no discussion. The

motion passed unanimously.

Executive Director Update - Executive Director Sam May reported that work had already moved into the implementation phase following the August 14 milestone. Priorities included developing RFPs and securing contracts, expanding school and community education, and completing C&D and commercial recycling ordinances. He emphasized that the Authority had reached the milestone through collaboration among the boards, community organizations, municipalities, consultants, and other stakeholders and that the focus now needed to remain on completing the next phase of work.

First Amendment to Employment Agreement with Executive Director - SWA Legal Counsel presented the First Amendment to the Executive Director's employment agreement, which extended the agreement indefinitely until either the Authority or the Executive Director terminated it. The amendment also provided a 3% salary increase from \$300,000 to \$309,000, a \$15,000 performance bonus intended to offset insurance costs, and additional vacation time. Members noted that the Authority did not provide the Executive Director with employee benefits and that those costs were incorporated into the Executive Director's compensation.

Motion: A motion was made by Member Dunn and seconded by Member Newton to approve the First Amendment to the Executive Director's employment agreement. During discussion, members confirmed that the Executive Director was an employee, that the original agreement had been scheduled to end on September 9, and that the amended agreement could be terminated by either party without a requirement for cause. A roll call vote was taken. The motion passed unanimously.

Extension of SCS Agreement - SCS Engineers presented a contract change order extending the completion dates for two existing assignments, with no change in cost. The first extended the completion date for work related to construction and demolition debris and commercial recycling through September 30, 2026. The second extended the completion date for Change Order No. 1 related to the Master Plan so that remaining work could continue into the implementation phase and align with upcoming fiscal year activities. Chair Ryan confirmed that both extensions had no financial impact.

Motion: A motion was made by Member Horland and seconded by Member Newton to approve both extensions. A voice vote was taken. The motion passed unanimously.

SCS Engineering – RFP Process Review - SCS reviewed the next phase of the RFP process and reported that, although some preliminary work had previously been completed, the solicitations would now be developed using updated data, additional stakeholder input, and lessons learned since the earlier work was paused. SCS expected to present a detailed implementation schedule, solicitation structure, policy questions, and timeline at the September meeting. At least three RFPs were anticipated, addressing ultimate disposal, curbside recyclables, and yard waste processing.

SCS emphasized that the process would require early and ongoing engagement with industry, member and non-member cities, the Executive Committee, Governing Board, TAC, and county staff. The goal was to develop the RFPs on an aggressive schedule, potentially issuing them by the end of the year, while allowing enough time for review, adjustments, and policy decisions. Chair Ryan requested that SCS circulate an outline approximately 10 days before the September meeting so members and stakeholders could review the major issues in advance.

Executive Committee members also discussed the County's unsolicited proposal from Filthy Organics for yard waste processing and how it could affect the broader regional system. Concerns included processing capacity, source separation requirements, costs, whether the County should operate the system directly or enter into a

long-term agreement, and how any decision would align with the Authority's future RFPs. County members requested timely guidance from the Authority before the County acted on the proposed 20-year agreement. Chair Ryan agreed that the issue would be discussed further on September's agenda and requested that the supporting materials be circulated to Governing Board members.

Draft 2026-2027 Budget - The Executive Committee reviewed the draft FY 2026–27 budget for discussion only, with formal action scheduled for September. Total projected revenues were approximately \$1.969 million, while projected expenses were approximately \$3.284 million. Major expenditures included approximately \$1.335 million for SCS work, \$483,000 for Executive Director and team compensation, and \$1 million for education and outreach. The resulting projected deficit of approximately \$1.314 million would be covered by available reserves of approximately \$2.149 million, leaving an estimated year-end balance of approximately \$834,000.

Chair Ryan noted that two previous participating members would no longer be contributing revenue and stated his preference not to increase assessments on remaining municipalities, particularly because cities were already in their budget processes and sufficient reserves were available. The draft did not include funding for a Chief Sustainability Officer or rental office space.

Members emphasized the Authority's continued commitment to education and outreach and requested a detailed analysis of the proposed \$1 million allocation for the September budget discussion. A correction was also requested to show the Executive Director's salary as \$309,000, with the separate \$15,000 performance bonus not combined into the salary amount.

Discussion Regarding Vacancy Vote in September - The Executive Committee discussed the current vacancy in the large city category, noting that both the Executive Committee seat and alternate seat were vacant and would ultimately be filled by a vote of the eligible large city members of the Governing Board. Chair Ryan clarified that Executive Committee appointments were tied to the municipality rather than the individual representative, and that vacancies transferred to another city rather than automatically to another representative from the same city.

Governing Board Member Cerra emphasized Coral Springs' continued commitment to the Authority and requested that the election be postponed from September to October because of a scheduling conflict, while noting that an alternate would attend and she would participate remotely if needed. Members expressed support for delaying the election to allow broader participation, including Fort Lauderdale, and agreed that the Governing Board should ultimately determine the election date. The September meeting would still proceed for budget approval and could include discussion of additional governance issues before the election.

Members also noted that another Executive Committee seat associated with Hollywood was expected to become available in November, creating an additional upcoming vacancy. SWA Legal Counsel review was requested regarding any timing or procedural requirements for filling the vacancies.

C&D and Commercial Recycling Subcommittee Update – C&D and Commercial Recycling Subcommittee Chair Mead reported that work on the proposed ordinances was continuing in light of the new state legislation, with additional legal guidance still needed from Authority and County counsel. He emphasized that industry participation would be essential, including involvement from the construction industry.

Vice Chair Furr reported that the County Commission had passed a motion directing development of a C&D ordinance. Chair Ryan noted that the Authority had continued this work in parallel with the Master Plan and

said the next meeting was expected to include legal and subcommittee updates on next steps for the ordinances.

Education and Outreach Subcommittee Update - Subcommittee Chair Dunn reported that the Education and Outreach Subcommittee was distributing the approved “yes” message through media partners, community partners, and trusted messengers. She recognized Members Bulman and Breitzkreuz and Conceptual PR for their work, including coordination with Broward County Public Schools and broader community outreach.

The subcommittee planned to present a detailed education and outreach strategy and budget in September. Broward County Public Schools representatives were also expected to present the new curriculum and discuss ways municipalities could reinforce the same messages in the broader community. Chair Ryan emphasized the importance of reaching residents through multiple channels and maintaining strong funding for education and outreach.

New/Old Business & Informational Material – None discussed.

Adjournment - *Motion*: A motion was made by Member Newton and seconded by Member Mead to adjourn the meeting. The motion passed unanimously. The meeting was adjourned.