

PROCUREMENT STRATEGY OVERVIEW

Overview

The Solid Waste Authority of Broward County (Authority) is developing the following three (3) procurement packages designed to advance regional recycling, organics (i.e., yard trash) management, and long-term solid waste disposal services. These solicitations are a critical part of the Authority's phased implementation of its Regional Solid Waste and Recycling Master Plan.

Residential Recycling Processing

Soliciting proposals from one (1) or more qualified Materials Recovery Facility (MRF) operators to receive, sort, and market residential recyclable materials collected by ILA members.

Residential Yard Trash Processing

Soliciting proposals from one (1) or more yard trash facility operator(s) to receive, grind, and mulch or compost yard trash collected by ILA members.

Long-Term Municipal Solid Waste Disposal

Soliciting proposals from one (1) or more qualified firms to provide scalable long-term disposal capacity (e.g., landfill, waste-to-energy) to receive municipal solid waste (Class I waste) collected by ILA members.

The overarching procurement objectives include securing reliable processing capacity to beneficially use of waste stream components, cost control, market development, and disposal capacity for remaining waste stream components.

Key Policy Decisions

- New Solicitations vs. Global Agreement
 - Assign the Global Agreement to the SWA and renegotiate based on more tonnage (subject to confirmation)
 - Excludes recycling
 - Allows time to stand up County Yard Trash processing
 - Allow time to align ILA Member collection agreements
- Solicitations Management Platform (e.g., Issuance, questions, results)
 - Use County platform or secure a SWA third-party contract
- Who approves the solicitation for release?
- Differential pricing for multiple service providers
 - Average cost to ILA Members if multiple service providers?
- Decoupling comingled Yard Trash and Bulk Waste collection
- Available land for Yard Trash processing (e.g., County's Unsolicited Proposal)

Situational Awareness

- Contract Term Options
 - Recyclable Materials → 15 years with a 5-year renewal (although shorter term contracts may provide for more competition and more aggressive pricing)
 - Yard Trash → 15 years with 5-year renewals
 - Solid Waste Disposal → 20 years with 5-year renewals
- Transition Period to Full Flow Control
 - Align ILA member collection program with different terms, durations, and availability of waste streams
 - Nexus with solid waste service data request/validation

Proposed Procurement Process Elements

- Establish an Informal Procurement Team
 - Need to be mindful of Sunshine requirements and aggressive timeline
 - Recommended members/functional areas:
 - Sam May
 - SCS Team (Technical)
 - Authority Counsel (Legal)
 - Procurement
 - Financial
 - Risk
 - Others, as needed
- Procurement Process Engagement
 - Authority
 - Executive Committee/Governing Board
 - Technical Advisory Committee
 - Industry (Market Sounding)
 - Meet with potential processors and industry representatives
 - Identify available facilities and permitted capacity
 - Test potential contract structures and pricing mechanisms
 - Determine whether policy requirements could unnecessarily restrict competition
 - Ask processors to identify major commercial risks that should be addressed in the contract
 - City Managers' Association
- Proposed Procurement Schedule (see Attachment A)
 - Aggressive by necessity and design to meet the Global Agreement extension date
 - [General Counsel to confirm County Notice Date to extend the Global Agreement; this drives the procurement schedule]
 - Schedule considers Executive Committee/Governing Board Meeting dates; could be changed depending on level of involvement

Attachment A

Conceptual Procurement Schedule

- Procurement Package Development
 - Draft Solicitation Front End (**October 16th**)
 - Draft Scope of Services (**October 16th**)
 - Draft Proposal Forms (**October 16th**)
 - Draft Agreements (**October 16th**)
 - Pre-solicitation Meeting (i.e., Market Sounding) (**October 23rd**)
 - Technical Advisory Committee Meeting to Review the draft Scopes of Services (**October 30th**)
 - City Managers to Review the draft Scopes of Services (**October 30th**)
 - Solicitations Finalized and Sent to the Executive Committee/Governing Board for approval (**November 13th**)
 - Solicitations Approved by Executive Committee/Governing Board (**November 20th**)
- Solicitations Issued (**November 23rd**)
- Procurement Period
 - Pre-proposal Meetings (**December 4th**)
 - Questions Due Date (**December 18th**)
 - Deadline to Issue Addenda (**December 28th**)
 - Solicitations Submittal Deadline (**January 8th**)
- Proposal Evaluation Period
 - Solicitations Analysis and Technical Summary by Selection Committee (**February 5th**)
 - Executive Committee or its designee to Rank/Shortlist (**February 19th**)
 - Executive Committee to Conduct Interviews, Rank and Make Recommendations to the Governing Board (**March 5th**)