



MEMORANDUM

To: Solid Waste Authority of Broward County Governing Board Members
Sam May, Executive Director

From: Jamie A. Cole, General Counsel

Date: September 3, 2026

RE: Impact of Approval of Facilities Amendment on Executive Committee Composition

SUMMARY

The composition of the Executive Committee is defined by the Interlocal Agreement (“ILA”).

As a result of the approval of the Facilities Amendment and the withdrawal of two municipalities (Deerfield Beach and Miramar), there are two vacancies for the Executive Committee: one member and one alternate.

In addition, Section 6.3.1.2 of the ILA defines how the Executive Committee is to be composed based upon the allocation of large, medium and small cities. Each of the three categories of cities is given an equal number of cities, provided that if the total number cities is not equally divisible by three, the first additional member is allocated to the small cities category and the next to the medium cities category.

Prior to August 14, 2026, there were 28 cities: 9 large cities, 9 medium cities and 10 small cities. After August 14, 2026, there are now 26 cities, meaning the new allocation under the ILA will be 8 in the large cities category, 9 in the medium cities category, and 9 in the small cities category. As a result, and with consideration that Deerfield Beach and Miramar are no longer members, two cities that will be moved to different categories: Tamarac moves to the large cities category and Dania Beach moves to the medium cities category.

Accordingly, Dania Beach is no longer a small city representative, and are now three vacancies on the Executive Committee: one large city member, one large city alternate and one small city member. In addition, following the November general election, there will be at least one more vacancy on the Executive Committee.

Membership of the Executive Committee is chosen through an election by the Governing Board Member cities – with the large cities choosing their representative members and alternate, the medium cities choosing their representative members and alternate, and the small cities choosing their representative members and alternate. While each Governing Board member has an alternate from their respective dais for Governing Board meetings, the Executive Committee members are individuals representing their category and, therefore, when an Executive Committee member is not present for an Executive Committee meeting, the alternate for that category is permitted to vote.

The Governing Board needs to decide when to fill the vacancies. As a result of unavailability of some members, it was agreed at the last meeting that vacancies would not be filled at the September meeting. Accordingly, there are two options: (1) the three current vacancies could be filled at the October meeting and then the additional new vacancies could be filled at the November meeting, or (2) all vacancies could be filled at the November meeting.

BACKGROUND

The Facilities Amendment was required to be approved by the County and by Municipal Parties representing at least 80% of the total population of the Municipal Parties. The extended approval period expired on August 14, 2026. All Municipal Parties other than Deerfield Beach and Miramar timely approved the Facilities Amendment. The approving municipalities represented approximately 86.1% of the municipal-party population; accordingly, the 80% municipal approval requirement was satisfied.

Section 3.3.2 of the Interlocal Agreement provides that a Municipal Party that fails to timely approve the Facilities Amendment is deemed to have withdrawn from the Solid Waste Authority and thereafter has no representative on the Governing Board, and its representatives may not serve on the Executive Committee. Accordingly, Miramar and Deerfield Beach are no longer members of the Solid Waste Authority, and their representatives may not sit on the Governing Board or Executive Committee.

EFFECT ON EXECUTIVE COMMITTEE COMPOSITION

Section 6.3.1.2 of the Interlocal Agreement divides the Municipal Parties into three population groups for purposes of Executive Committee representation: five members from the largest one-third, three from the middle one-third, and two from the smallest one-third. The allocation of Executive Committee seats does not change as a result of the reduction of municipal members from 28 to 26, but the composition of the three municipal groups does.

The withdrawal of Deerfield Beach and Miramar reduces the number of Municipal Parties from 28 to 26. The resulting groups consist of eight (rather than nine) large cities, nine medium cities, and nine (rather than ten) small cities. Tamarac moves from medium to large, and Dania Beach moves from small to medium. The prior and new composition is set forth in the chart below.

Group	Before 28 Municipal Parties	After 26 Municipal Parties	Result
LARGE 5 EC members 1 alternate	Fort Lauderdale Hollywood Miramar Coral Springs Davie Plantation Sunrise Deerfield Beach Lauderhill	Fort Lauderdale Hollywood Coral Springs Davie Plantation Sunrise Lauderhill Tamarac	Miramar and Deerfield Beach removed Tamarac moves from Medium to Large
MEDIUM 3 EC members 1 alternate	Tamarac Weston Margate Coconut Creek Oakland Park North Lauderdale Parkland Lauderdale Lakes Cooper City	Weston Margate Coconut Creek Oakland Park North Lauderdale Parkland Lauderdale Lakes Cooper City Dania Beach	Tamarac moves from Medium to Large Dania Beach moves from Small to Medium
SMALL 2 EC members 1 alternate	Dania Beach West Park Wilton Manors Lighthouse Point Southwest Ranches Lauderdale-by-the-Sea Pembroke Park Hillsboro Beach Sea Ranch Lakes Lazy Lake	West Park Wilton Manors Lighthouse Point Southwest Ranches Lauderdale-by-the-Sea Pembroke Park Hillsboro Beach Sea Ranch Lakes Lazy Lake	Dania Beach moves from Small to Medium

IMPACT ON EXECUTIVE COMMITTEE MEMBERSHIP

The realignment of the cities into respective categories does not alter the representative to the Governing Board chosen by a respective city. However, the realignment does impact the composition of the Executive Committee.

AJ Ryan remains Dania Beach's representative on the Governing Board, but because Dania Beach is now a Medium Municipality, Mr. Ryan may no longer serve in a small cities seat on the Executive Committee, and the small cities must select a replacement.

Group	Current Representation	Status / Action
Large	Caryl Shuham - Hollywood Denise Horland - Plantation Mike Ryan - Sunrise Melissa Dunn - Lauderhill One member seat vacant Alternate vacant	Large Municipalities must select one member and one alternate. A second member vacancy will exist when Caryl Shuham leaves Hollywood position in November to become a County Commissioner
Medium	Henry Mead - Weston Anthony Caggiano - Margate Joshua Rydell - Coconut Creek Alternate: Cindy Murphy Salomone - Parkland	No current vacancy
Small	Scott Newton - Wilton Manors One member seat vacant Alternate: Steve Breitkreuz - Southwest Ranches	Small Municipalities must select one member to fill the seat previously held by AJ Ryan (and if Mr. Breitkreuz is selected, then Small Municipalities must select a new alternate)
County	Beam Furr - Broward County	No change.

VACANCIES TO BE FILLED

1. Large city member seat. A seat became vacant upon the death of Coral Springs Commissioner Nancy Metayer Bowen.
2. Large city alternate. Yvette Colbourne is no longer eligible to serve as the large city alternate because Miramar is no longer a Municipal Party.
3. Small city member seat. Because Dania Beach is now a medium city, AJ Ryan can no longer hold a Small Municipality seat, which is now vacant.
4. November vacancies. When Caryl Shuham leaves municipal office to assume her County Commission seat in November, she will no longer represent Hollywood on the Governing Board, and therefore may not serve on the Executive Committee on behalf of the large cities. That will create one large city vacancy. The November elections may result in additional vacancies. Two other current Executive Committee members are standing for election in November. If either is not elected, an additional vacancy would result in the applicable municipal group.

DECISION POINTS FOR GOVERNING BOARD

Pursuant to Section 6.3.1.4, members of the Executive Committee are elected for two year terms. The elections have been held in November of each year, with the last one on November 21, 2025. However, the ILA is silent as to when vacancies must or should be filled.

Section 6.3.1.2 of the ILA is also silent as to the time frame for filling vacancies on the Executive Committee after re-alignment of the membership of the large, medium and small cities categories. Therefore, the Governing Board needs to decide when to fill the vacancies.

As a result of unavailability of some members, it was agreed at the last meeting that vacancies would not be filled at the September meeting. Accordingly, there are two options:

(1) the three current vacancies could be filled at the October meeting and then the additional new vacancies could be filled at the November meeting, or

(2) all vacancies could be filled at the November meeting.