

Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida

SWA Executive Committee Meeting

September 18, 2026, 9:00 AM – 10:00 AM

Broward County Government Center West

1st Floor Board Room – Surtax Plaza

1 North University Drive

Plantation, FL 33324

MINUTES

The meeting was called to order, roll call was taken. Quorum was established.

Present: Chair Ryan, Vice Chair Furr, Member Shuham, Member Horland, Member Dunn, Member Mead, Member Caggiano, Member AJ Ryan, Alternate Member Murphy Salomone, and School Board Member Bulman.

Present Online: Member Rydell.

Not Present: Member Newton, Alternate Member Geller, Alternate Member Breitzkreuz.

Public Comment - During public comment, Ms. Stephanie Pearson, representing the League of Women Voters of Broward County, supported the Filthy Organics yard waste composting proposal and recommended decentralized composting locations and an expedited yard waste RFP to expand participation and processing capacity.

Meeting Minutes – August 21, 2026 - *Motion:* A motion was made by Member Dunn and seconded by Member Mead to approve the Executive Committee meeting minutes for August 21, 2026. There was no discussion. The motion passed unanimously.

Executive Director Update - The Executive Director reported that a one-page information request would be distributed through city managers to update municipal contract expiration dates, disposal arrangements, and related information needed for the upcoming RFP process. Chair Ryan emphasized that timely responses were critical to maintaining the aggressive procurement schedule and requested a report before the next Executive Committee meeting identifying any cities that had not responded. Members were asked to work with their municipal staff and SCS to ensure the requested information was provided promptly and any questions were resolved.

Discussion Regarding October Vacancy Vote, Legal and Governance Issues - SWA Counsel Mr. Jamie Cole reported that Deerfield Beach and Miramar were no longer Authority members, reducing SWA membership to 26 cities and creating Executive Committee vacancies after Tamarac moved to the large city category and Dania Beach to the medium category. The Interlocal Agreement had no set deadline for filling vacancies, and the Committee discussed holding elections in October or waiting until November, when additional vacancies would occur. Member Horland recommended holding all vacancy elections in November for efficiency and consensus was reached to recommend to the Governing Board that all elections occur in November.

FY 2027 Budget Review and Recommendation to Governing Board / SCS - Procurement Strategy Outline - SCS reviewed the proposed FY 2027 scope of work, including project management, the plan of operations, procurements for recycling, yard waste and long-term disposal, financial planning, drop-off facility development, stakeholder engagement, and contingency support. Executive Committee members also

reviewed an aggressive procurement schedule targeting draft solicitation documents by mid-October and release before Thanksgiving. Key policy issues included use of the County's procurement platform, who would approve solicitations, contract terms, multiple awards and pricing, the Global Agreement, and the transition to full flow control. Members reached consensus to pursue use of the County's procurement platform and supported a special Executive Committee meeting before October 16 to further address procurement policy decisions.

Executive Committee members also reviewed education and outreach funding and requested clearer distinctions between the roles of SCS, Conceptual Communications, and Mercury Public Affairs. SCS agreed to provide monthly reports to the Education and Outreach Subcommittee on technical support hours. Members emphasized continued community engagement, stronger oversight of outreach spending, and a review of lessons learned from previous municipal outreach efforts.

Chair Ryan clarified that the projected operating deficit reflected previously budgeted procurement work that had been delayed and would now be funded from reserves. Member assessments remained unchanged despite the reduction in participating cities. The Executive Director reminded members that the education and outreach funding continued to follow the Master Plan and long-term financial plan.

Motion: A motion was made by Member Shuham and seconded by Member Dunn to recommend the FY 2027 Budget to the Governing Board. There was no further discussion. A voice vote was called and the motion passed unanimously.

The Executive Committee agreed to move the remaining agenda items to the Governing Board agenda.

C&D and Commercial Recycling Subcommittee - C&D and Commercial Recycling Ordinances Update and Next Steps - Moved to Governing Board meeting.

Discussion on County's Unsolicited Bid for Composting - Moved to Governing Board meeting.

Food Waste Prevention Week SWA Proclamation - Moved to Governing Board meeting.

New/Old Business & Informational Material - Under new business, Conceptual Communications reported that the FY 2026 budget included a \$10,000 allocation for Broward County Public Schools to purchase recycling back-of-house materials, including bins and related equipment. BCPS submitted a request totaling \$9,987.81.

Motion: A motion was made by Member Dunn and seconded by Member Shuham to approve the BCPS funding request. There was no discussion. The motion passed unanimously.

Adjournment - *Motion:* A motion was made by Member Horland and seconded by Member Caggiano to adjourn the meeting. The motion passed unanimously. The meeting was adjourned.